

**APPROVED BY**

Kara A. Vlach-Lasher  
1-16-19



**Lakewood Animal Safety & Welfare Advisory Board**

November 28, 2018 Meeting

Location: Lakewood City Hall

**Present:** Board Members: Kara Vlach-Lasher, Erin Shaughnessy, Mary Bank,  
Derek Maxfield, Sue Speer, Nancy McDonnell, Juleen Russell  
ACO Jack Crawford, Councilperson Tristan Rader

**Not Present:** Board Member Nancy Patterson

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**Animal Safety and Welfare Advisory Board Committee Meeting**

**Minutes Wednesday November 28, 2018**

I. Welcome and roll call conducted by Vlach-Lasher at 6:01 pm. 7 voting members present; 1 not present; 1 appointment open. ACO present. Councilperson present.

II. Approval of October Meeting Minutes - Board

- a. Maxfield makes a motion to waive a reading; Speer seconds the motion. Vlach-Lasher asked if there would be any discussion; no discussion on waiving the reading. Shaughnessy makes a motion to approve minutes; Speer seconds the motion. Unanimous verbal vote in favor of the motion. Motion passes to approve the minutes.

III. Report: Lakewood Animal Control Report – ACO Crawford

- a. Report with totals provided for Board members to review.

- i. New RMS System for Reporting

- 1. ACO Crawford informs the Board that after this meeting, reports will not be provided with the same data as Animal Care & Control is now using an RMS System and do not currently have a way of providing this data.
    - 2. The new system will be based on pets' names, allowing ACOs to look up an animal's history.
    - 3. Animals will now be given kennel numbers at the shelter.

- b. 4 cats are at the shelter, available for adoption.

- c. No dangerous dog cases since the new law was enacted in May.

- d. 3 minor dog bite investigations

- e. ACOs are still giving verbal warnings for retractable leashes; as of January 1<sup>st</sup>, violators will start getting written warnings so ACOs can keep track of who has already been warned.

- f. No calls were received regarding fox or coyote activity.

#### IV. Report Spay & Neuter Committee – Board Member Maxfield

- a. Maxfield provided a report detailing the Free Spay & Neuter Program event.
- b. The Board discussed how to get more participants next year.
- c. Maxfield will share the report with LASWAB Members, City Council and the Administration.
- d. One additional PetFix appointment was made; Vlach-Lasher will provide an update at the next meeting.

#### V. Report: Dog Ordinance Committee (Board Member Vlach-Lasher)

- a. The Spooky Pooch Parade booth provided attendees with LASWAB and City literature, County licensing information, candy, dog biscuits, etc.
- b. ACO Crawford brought 6-foot leashes.
- c. Many attendees asked questions about the new dog laws.

#### VI. Report: Status of Anything Outstanding

- a. Content Calendar – Maxfield had no update and will provide a link to the Doc and contact information to reach our contact in the Administration.

#### Old Business

#### VII. Spay/Neuter Committee

- a. There are zero appointments scheduled at PetFix through the LASWAB/City special offer. We are not reaching the target audience. The PetFix grant runs until they are out of funds. Funding was originally dog-specific.
  - b. Discussion of the idea to ask the City to co-pay so the dog owner would just pay \$20 and Lakewood pays everything but the \$20 and remove the government assistance stipulation.
  - c. Board will need to rewrite the proposal for changes to the income stipulation and to allow dog owners to make appointments and pay \$20 per dog. LASWAB will host another transport if appointments are not scheduled.
  - d. Vlach-Lasher will draft the updated proposal and share it at the January meeting.
- Board votes unanimously in agreement.

#### New Business

#### VIII. Year-End Report to City Council / Administration

- a. Vlach-Lasher provided a report for the Board to review detailing major LASWAB initiatives and events throughout 2018.
- b. Discussion of the future of LASWAB
  - i. Members agree that a fully staffed Board is imperative to continue fulfilling our duties at the current level.
  - ii. In the future, the Board may want to provide applicants with a description of what type and amount of participation is required as a member.
  - iii. LASWAB may ask the City what initiatives they would like us to undertake and how we can best serve Lakewood as a Board.
  - iv. For support with future events, the Board may consult Lakewood Alive.

IX. No public comment.

Vlach-Lasher makes a motion to adjourn; Shaughnessy seconds. Motion passes.

Meeting adjourns at 7:06 pm

NEXT MONTHLY MEETING WILL BE Wednesday, January 16<sup>th</sup> at 6 pm

#### Meeting Minutes - Board

- a. [Name] makes a motion to waive a reading; [Name] seconds the motion. [Name] asked if there would be any discussion; no discussion on waiving the reading. Shaughnessy makes a motion to approve minutes; [Name] seconds the motion. Unanimous verbal vote in favor of the motion. Motion passes to add to the minutes.

#### III. Report: Lakewood Animal Control Report - ACO Crawford

- a. Report with totals provided for Board members to review.

##### 1. New AVL System for Reporting

1. ACO Crawford informs the Board that after this meeting, reports will not be recorded with the same data as Animal Care did. [Name] is now using an AVL System and do not usually have a delay in providing this data.
2. The new system will be based on pet's current location. [Name] will look up an animal's history.
3. Animals will now be given phone numbers at the shelter.

- b. 4 animals at the shelter are able for adoption.